

# **Proposal for cooperation between CONFAP and the Italian Network**

## **Introduction**

The collaboration between CONFAP and the Italian Network aims at strengthening academic collaborations between Brazil and Italy and at promoting the engagement of researchers affiliated to higher education and research institutions.

The Italian Network is coordinated by the University of Bologna (UNIBO).

The proposed mobility scheme will support mobility at Master (only for research periods), PhD and Post-Doc level in a variety of fields including humanities, social sciences, natural sciences and engineering. It's up to CONFAP to decide disciplinary field restrictions or priorities, according to each FAP's strategic priorities.

Mobility scheme duration ranges from 2 to 12 months for sandwich PhD, Post-Doc and Master students (the latter only for research purposes), and 3 years for full PhD.

The calls will be opened to PhD, Post-doc and Master students enrolled in Brazilian Universities and to PhD, Master and Post-doc students enrolled in Italian Universities taking part in the network.

The proposal aims at respecting the principle of reciprocity.



## **Brazilian candidates applying to an Italian University**

The candidates have to be resident in Brazil. Candidates already living and/or studying in Europe will not be considered.

Brazilian candidates can apply to sandwich PhD, post-doc and Master mobility (only for research periods) or to full PhD in Italy, according to his/her academic level.

UNIBO will take care of the website where the institutions of the Italian Network will publish the academic offers related to each mobility level for the Brazilian candidates.

The candidate will be encouraged to make contact with one of the Italian Universities sharing his/her academic interests in order to ask for the acceptance letter. In order to receive the acceptance letter and be compliant for the application procedure, the Brazilian candidate has to submit the following documents:

- Motivational Letter
- Curriculum Vitae
- Research project (the proposal must state clearly how the exchange activities to be carried out will contribute to the ongoing research)
- Degree title (only for full PHD) or enrollment certificate

The Italian Network considers eligible the PhD/Post-Doc/Master candidate if a valid acceptance letter has been released.

CONFAP is going to open a call once a year.

The candidate holding a letter of acceptance can apply to CONFAP for a scholarship. The participant FAP will offer scholarships and mobility support to the Brazilian candidates who have received an acceptance letter from one Italian University, member of the Italian Network. The candidate must submit the documentation required by CONFAP and must satisfy the eligibility criteria of CONFAP. Each candidate can submit only one application.

In case of mobility of Full PhD, each FAP/CONFAP must guarantee the availability of funds for scholarships for the entire duration of the PhD program (3 years).

### **Research Themes**

All disciplinary fields.

### **Language**

Language proficiency level required for each mobility will be published in the academic offer in the website. In the majority of cases, English will be the language required.

### **Facilities offered to Brazilian candidates**

Candidates can take advantage of the wide offer of facilities for international researchers/doctorate students provided by each host University: library and documentary services providing support for studies, teaching, research, professional and cultural activities. They will have access to rooms, study facilities, libraries, laboratories and any other service like any international researcher/doctorate student.

All practical details concerning the mobility period as well as certificates needed should be discussed with the host university.

### **Obligations of the grant holder**

The grant holder must comply with the legal requirements, in term of insurance and immigration (visa, etc.) of the host country and University.

### **Administrative Fees**

Sandwich PhD/Post-Doc/Master students will not pay any fee for the mobility period.

Full PhD students will pay the enrolment fees and taxes set by each Italian University according to its own regulations; that applies only to the PhD enrolling for the entire degree at an Italian University.

### **Timeline (for all levels)**

1<sup>st</sup> year: only one call for all the levels

2<sup>nd</sup> year: number of calls to be decided later according to the experience of the first year

Call announced on CONFAP/FAPs websites	February, 2017 or December 2016 (offers can be published later)
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Closing date for receiving an acceptance letter from an Italian University	March, 2017
Closing date for submitting the proposal CONFAP	beginning of April, 2017
Successful proposals notified	May, 2017
Final results notified to UNIBO	End of May , 2017
Enroll in Full PhD program in Italy or beginning of mobility	September/October, 2017

We propose to start the first implementation in December 2016 or January 2017.

No proposal will be accepted after the closing date for submission, nor will any addendum or explanation be accepted, unless those explicitly and formally requested by CONFAP or Italian Institution.



### **Italian candidates applying in a Brazilian University**

The candidate has to be enrolled or affiliated in one of the Italian University taking part to the network.

Italian candidates (master students, sandwich PhD and post doc) can apply to a research period, according to his/her academic level.

CONFAP will take care of the website where the Italian candidates can find information on the program and a list of FAPs with name of the most important universities of the FAP region and the name of a person in the FAP in charge of facilitating the contacts between Italian candidates and Brazilian universities of the region.

There will be only one website (the one managed by UNIBO); CONFAP will link its site.

Italian candidates need the same documents as Brazilians; at the end of the process they will need an invitation letter from one Brazilian University or from the Official Coordinator of the PhD School. Additional documents can be required by single FAP or by the hosting Brazilian institution.

Funds for the Italian candidates will be granted by their home University in Italy.

### **Research Themes**

All disciplinary fields.

### **Language**

In the majority of cases, English will be the language required. In specific disciplinary fields or in specific Brazilian universities, Portuguese language proficiency could be required.

### **Obligations of the grant holder**

The grant holder must comply with the legal requirements, in term of insurance and immigration (visa, etc.) of the host country and University.

### **Fees**

Master/Sandwich PhD/Post-Doc will not pay any fee for the mobility period.  
Full Phd fees will be decided case by case.

### **Timeline Master/PhD sandwich/Post-Doc/Master**

Full PhD start in March (the majority) or in August.  
Academic year goes from March to December.

UNIBO issues a list of the Italian candidates with the State and the name of the University, once a year.

Call announced on program website	December, 2016
Closing date for receiving an acceptance letter from a Brazilian University	April, 2017
Closing date for submitting the mobility proposal to each Italian University	Beginning of May, 2017
Successful proposals notified	May, 2017
Final results notified to CONFAP	End of May, 2017
Beginning of mobility in Brazil	From June, 2017

### **Sustainability of the proposal**

UNIBO will process the information related to Italian candidates and will gather the names of all the Italian candidates who received an acceptance letter from any Brazilian University and had been authorized by their home University for the mobility period. The final list/result will be notified to CONFAP by UNIBO.

At the same time, CONFAP will take the lead role in processing the information of the Brazilian candidates.

CONFAP will gather the names of all the Brazilian candidates who received an acceptance letter from any Italian University taking part in the Italian Network, who had been authorized by their home University for the mobility period and who are eligible for scholarship. CONFAP will make available the list to UNIBO on behalf of the Italian network.